

Wagin District High School P&C Association Inc.

Minutes of the General Meeting held on Wednesday 13th September 2017 at 2pm in the library

1. Welcome

In attendance

T Spooner (chairperson), N Ward, A Scott, A Longmuir, C Tulley, A Ward, C Harris – Moroney, M Harrington, L Finlayson, E Kirk, C Forrest, A Quartermaine, M Pascoe, A Howell

Apologies

C Painter, K Hamersley, K Thomson, S Nalder, J Mangalavite, N Kirk

2. Confirmation of previous minutes

Resolution: That the minutes of the meeting of Wagin District High School P&C Association held on 31st July 2017 at 12:30pm be taken as read and confirmed as true and accurate. **Carried**

3. Business arising from previous minutes:

- 3.1 Catering at the athletics carnival last Friday was run by the 2018 Year 6 student parents. Money raised from this fundraiser will be held by P&C until 2019 Year 6 school camp.
- 3.2 A Scott - receipt book has been set up and is being held by A Scott. Internet Banking and the change of signatories is still being finalised. See general business for additional information.
- 3.3 Pop Up Shop Fundraiser - L Finlayson provided a summary of the success of our Pop Up Shop Fundraiser. 127 good quality items were donated, with \$560 profit being raised for P&C. Feedback was provided regarding how the event was a success, as well as changes that could be made if the event were to be held again in the future. P&C thanked L Finlayson and J Mangalavite for volunteering their time to organise this fundraiser.
- 3.4 Blazers - M Pascoe ordered the blazers and we are just waiting for them to arrive.
- 3.5 C Harris – Moroney reported that the rose bushes from the edge of the garden bed in the cluster have been removed.
- 3.6 C Harris – Moroney and A Ward looked into the process involved in installing security cameras outside the canteen. This process is quite involved, P&C to consider installing an alternative deterrent.

4. Correspondence

- 4.1 Correspondence In: ABN letter, bank statements

Resolution: That correspondence be received as per above list.

Carried

- 4.2 Correspondence out: NIL

Resolution: That correspondence be received as per above list.

Carried

5. Treasurers Report (attached)

Resolution: That the Treasurers Report be adopted.

Carried

6. Reports

- 6.1 President's Report – T Spooner thanked L Finlayson and J Mangalavite for coordinating the Pop Up Shop Fundraiser.

Resolution: That the President's report be adopted.

Carried

- 6.2 Principal (attached)

Resolution: That the Principal's report, as tabled, be adopted.

Carried

- 6.3 School Council Report

N Ward reported that School Council have not held a meeting since the previous P&C meeting. Our next meeting is to be held on 13th September 2017, directly after this P&C meeting. N Ward sought feedback from P&C members as their school council representative regarding a proposal to make

Woolorama Friday in 2018 a school day. This would enable a School Development Day to be held in Term 4. Arguments for and against the proposal were discussed. N Ward to take feedback to the school council meeting.

Resolution: That the School Council report be adopted.

Carried

7. General Business

- 7.1 Change of Signatories - A Scott is continuing to update our bank accounts so that the correct and current signatories have access to the necessary P&C accounts. Necessary information is outlined as follows:

Sonya Harcourt-Smith, Caroline Rex, Stacey Wren and Margaret Ward to be removed as signatories for NAB account 106759505.

Melanie English, Mandy Harrington, Carolyn Tulley, Caroline Rex, Sonya Harcourt-Smith, Margaret Ward and Stacey Wren to be removed as signatories for NAB account 576941065.

A Scott is also continuing to finalise the setting up of internet banking for our P&C. Terri Spooner, Nicole Ward and Anna Scott to have transaction and authorisation internet banking access for NAB accounts 106759505 and 576941065.

Signed: _____

Minutes need to be signed by two current account signatories before lodging paperwork with NAB for above changes.

Action by: A Scott

Carried

- 7.2 Nature Play - A Scott and N Ward reported that the latest instalment in the Nature Play area for our students to enjoy has been a jarrah jetty and some landscaping changes to our current sandpit. This area is not yet complete, with a aluminium dinghy, dry creek bed and permanent sand pit toy storage also in the plans. P&C once again thanks Sandy Scardetta and Darren Smith, together with their team of helpers, for making this latest instalment possible.
- 7.3 Interschool Athletics Carnival - Wagin DHS will be hosting the 2018 Interschool Athletics Carnival on 27th October at the Wagin Sportsground. The menu and associated pricing was discussed and finalised. This menu will be distributed to relevant schools to enable lunches to be pre ordered on the day. Volunteers will be needed on the day prior and day of the carnival.
- 7.4 School Newsletter – A Scott provided feedback from parents regarding issues with people not receiving the email reminder. Parents have also found they are simply not reading the Newsletter since the switch to the digital format.

8. Other Business

- 8.1 Sportsmanship Award – M Pascoe directed discussion regarding this award in relation to our recent athletics carnival. P&C needs to devise a checklist which will be used to determine the recipient. C Harris - Moroney to investigate how the countryweek sportsmanship award is determined as an example. In regards to the recent athletics carnival, two recipients will be presented with certificates at the next whole school assembly.

Action by: C Harris - Moroney

Carried

9. Date of Next Meeting

The next general meeting will be held on Monday 16th October 2017 at 12:30pm in the school library.

10. Closure

The meeting closed at 3pm.