K-2

2015

Parent Information Booklet

WAGIN DISTRICT HIGH SCHOOL
10 Ranford Street Wagin
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Email: wagin.dhs@education.wa.edu.au
Website: www.wagindhs.wa.edu.au
TERM DATES

SEMESTER ONE

Term 1    Monday 2\textsuperscript{nd} February    Thursday 2\textsuperscript{nd} April

Term 2    Monday 20\textsuperscript{th} April    Friday 3\textsuperscript{rd} July

SEMESTER TWO

Term 3    Monday 20\textsuperscript{th} July    Friday 25\textsuperscript{th} September

Term 4    Tuesday 13\textsuperscript{th} October    Thursday 17\textsuperscript{th} December

SCHOOL DEVELOPMENT DAYS 2015

Our school development days for 2015 have been selected in consultation with teaching staff, comply with Department of Education gazetted dates and are approved by the School Council. The dates for 2015 are:

- Thursday January 29\textsuperscript{th}
- Friday January 30\textsuperscript{th}
- Friday March 6\textsuperscript{th} (Woolorama)
- Monday August 24\textsuperscript{th}
- Monday October 12\textsuperscript{th}

Please note that our January dates are compulsory and that August 24\textsuperscript{th} is not the start of term. There will be no school development day during Term 2 as we have 2 public holidays during that term; ANZAC Day- April 25\textsuperscript{th} and WA Day June 1\textsuperscript{st}.

SESSION TIMES P-2

TIMES: 8.50 am - 3.20 pm

Please ensure children arrive between 8.30am and 8.50 am.
Children are not to be at school prior to 8.30 am.

Early Close Monday 2.30 pm

Recess: 10.50 - 11.10 am

Lunch: 1.10 – 1.50 pm

SESSION TIMES – KINDERGARTEN

3 Days per week

*Mondays, Wednesdays and Fridays*

Please note, *every Monday* school concludes at 2.30 pm. This allows for teacher collaboration time.
KINDERGARTEN INFORMATION

The information below is relevant to Kindy students.

**BUS CHILDREN**

If you require access to a bus service you need to apply online at [http://www.pta.wa.gov.au/](http://www.pta.wa.gov.au/). Kindy students will be met at the bus each morning and walked to their buses each afternoon all year.

**CLOTHING**

Please dress your child in loose, comfortable play clothes and shoes that they can manage themselves. Parents will be able to order Kindy shirts through the P&C Clothing Shop. Wagin District High School uniforms will also be available to purchase in smaller sizes from the Uniform Shop. No thongs please.

**Hats** are compulsory all year. The school has recommended wide brimmed hats, however, legionnaires hats are acceptable. Sun visors and caps are not acceptable due to the fact that they leave either the top of the head, and/or the ears and the neck unprotected. **PLEASE LABEL ALL CLOTHING**

**FRUIT**

Children are required to bring a piece of fruit each day. Fruit can be varied with cheese, sultanas, carrot, capsicum, celery, tomatoes, diced fruit, fruit in season etc. We are happy to chop/peel if necessary. Each child will eat their own fruit.

**LUNCH**

Please pack a healthy lunchbox for your child. Sandwiches and snacks of nutritional value are highly recommended and necessary for your child’s physical and academic development. Some suggestions of healthy snacks include fruit and veggie sticks, yoghurt as opposed to Yogo, crackers as opposed to biscuits with high sugar levels, and cheese portions.

Unfortunately we cannot heat or cool food for your children.

Water is imperative to our health and well-being so please fill you child’s drink bottle with **water only** – not cordial or juice.

Wagin DHS is an allergy aware environment. This means that no nuts or nut products such as Nutella or peanut butter are allowed at school due to some students and teachers having severe allergies. Please keep this in mind as you pack your child’s lunch.

You also have the option to order you child’s lunch from the canteen on the days they attend. If you would like to order lunch, clearly write their name and K on an envelope along with what you would like and the price. Place the money inside the envelope. See attached Canteen Price List to see what is available.
RECESS

The children will have recess with the rest of the school. At recess and lunch students will play in an enclosed area with the Pre-Primary students. We feel it is valuable for these children to spend a little time interacting with older children. The adults will be there for security and supervision.

QUIET TIME

After lunch the children will have a quiet time. It is important that children have a variety of different activities and times in a day, including noisy, quiet and working times.

PRE PRIMARY – YEAR 2 INFORMATION

The information below is relevant to children attending Pre-Primary – Year 2.

ARRIVAL AND DEPARTURE

Please do not bring children before 8.30 am as we are busy with preparation for the day. Students arriving at school before this time are required to sit, under supervision in the undercover area.

Please be prompt in picking up your child at the end of school each day (2:30pm on Mondays and 3:20pm on other days) - there is nothing more unsettling for children than being unsure about getting home. If someone other than you is picking up the child, please let the staff know by way of a quick note or phone call.

Please note, every Monday school concludes at 2.30 pm. This allows for teacher collaboration time.

If your child is distressed when you leave, either come inside for a few minutes (if you feel this will settle your child), or tell your child in a friendly but firm manner, that you will be back to pick them up at home time – and then leave. Usually children will cry until you are out of sight and then get on with enjoying themselves.

ASSEMBLIES

Whole School Assemblies are held regularly throughout the term. The school newsletter or website will inform you as to when they are and which class is running it.
BIRTHDAYS

Each teacher has their own birthday routine. Parents are welcome to bring a cake in if they wish and the birthday person will always be made to feel special.

BUS CHILDREN

Bus Children are not met at the bus so an older child from the same bus may need to be organised to bring them to and from the classroom until they are ready to do so on their own. There is always a teacher on bus duty at the end of the day.

CANTEEN

If you want your child to order lunch from the canteen, put children’s lunch orders in an envelope with ends sealed. Children are to write their order on a sealed envelope, clearly labelled with their name and room number and place their orders in the basket in the classroom. The lunch basket is then brought back to the classroom with the prepared lunches at lunchtime. Canteen price lists are issued at the beginning of the year.

CLOTHING

*Please name ALL clothing.* Any item which has your child’s name on it will have a very good chance of being returned if it is lost. Some good ways of naming children’s clothing include printed name tags or laundry markers. If any item of clothing does not have a name on it, there is almost NO chance that it will be returned.

Parents are requested to send their children in uniform. The wearing of a uniform assists in the development of children’s pride in their school, gives them a sense of belonging and adds tone to the school.

CRUNCH & SIP

Crunch&Sip is a set break to eat fruit or salad vegetables and drink water in the classroom. Students refuel with fruit or vegetables during the morning or afternoon, assisting physical and mental performance and concentration in the classroom. This gives kids a chance to refuel, a bit like putting petrol in a car.

Each day students are encouraged to bring fruit or salad vegetables to school to eat in the classroom at a set time. Each child requires water bottle filled with water into the classroom to drink throughout the day to prevent dehydration.

D.O.T.T.

Teachers have duties other than teaching (D.O.T.T.) to plan and prepare programs and work for children. Teachers have D.O.T.T. when the children go to other teachers.
HEAD LICE

Head lice are a constant occurrence in the school environment. Please check children’s hair regularly and long hair should be tied up.

ILLNESS

Please do not bring sick children to the school. We do not have the facilities to cope with sick children. If the illness is contagious it will quickly spread to others. This applies to colds and flu as much as other contagious illnesses eg. headlice, whooping cough and chicken pox.

It is the responsibility of parents / care givers to notify teachers of a student’s absence as soon as possible. While written notification is encouraged, verbal notification will suffice.

IMMUNISATION

All children must be up to date with their immunisation before the start of school. Contact Community Health for immunisation dates. The school requires a copy of immunisation information including updated records (e.g. five year old immunisation) to the office.

LIBRARY

All children will be able to utilise the library. Your child will have a set library day. On that day they need to remember to return their library books. Students are also able to visit the Library during the lunch break on Tuesdays to Fridays.

LOST PROPERTY

Lost property is kept in the classrooms for a few weeks and is then taken to the lost property cupboard in the passage near the staffroom. The front office has the key to this cupboard if you need to go through it.

LUNCH TIMES

There are two sirens for lunch time. One at 1.10pm to begin lunch, the children are required to sit down until the second siren at 1.20pm. The children can remain seated after this siren and continue eating their lunch.
NEWS

The children may be rostered to bring an object to share. This experience provides valuable discussion for language and social development. Please help your child to select something that he/she can really talk about - preferably an item found outside/something your child has made.

We suggest children do not bring toys every time. If they can’t think of anything to bring, some suggestions are: letters, postcards, books, nature items, photos. Children do not necessarily need to bring anything; they can simply share an experience.

NEWSLETTERS

A school newsletter is sent out fortnightly on a Wednesday with the youngest in the family. The newsletter is also available on the Wagin DHS website: http://www.wagindenths.wa.edu.au/.

NO HAT, NO PLAY POLICY

All children must wear a legionnaires or a wide brimmed hat when outdoors. A cap without a back flap is not acceptable. In accordance with Cancer Foundation research stating that UV rays are damaging all year round, the school has a No Hat, No Play policy. It is important that children have their own hat at school every day as they are required to wear it every day in all terms of the year, whatever the weather. School hats can be ordered as part of the uniform ordering process. See Uniform Coordinator.

Sunscreen – It is also a responsibility of parents to supply sunscreen when appropriate, such as warm days, sports days and other days when outdoor activities are being held.

OUTDOOR PLAY

The outdoor environment is rich with opportunities for children to experiment to make their own discoveries, to develop physical, intellectual and social skills and to participate in activities that are challenging and stimulating to their creative minds and imagination.

The Pre Primary children have an opportunity every day (weather permitting) to play with our specialised equipment in the outdoor area.

PARENT HELP/READING ROSTER

We always appreciate parent help and encourage everyone to come on roster. It gives you the opportunity to see what your child does in the school environment, who their special friends are and how well they are developing as individual people.

You may be asked to help a small group of children complete an activity, read with children, tidy up and various other simple tasks. Each teacher will organise a roster to suit the needs of their class early in the year.
PARENT/TEACHER COMMUNICATION

Parents are always welcome in our classrooms. At any time of any day feel free to come in and help or just have a look around.

If you would like an interview or time alone to speak with your teacher a suitable time can be arranged by speaking to the classroom teacher, or by contacting the office at the school.

Visiting parents or guests must sign the ‘Visitors Book’ at the school administration office or cluster kitchen and wear a visitor’s pass at all times, while on school grounds. Passes should be returned to the administration office prior to leaving.

REPORTING SCHEDULE

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<tr>
<th>Years</th>
<th>Term</th>
<th>Report Type</th>
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<tbody>
<tr>
<td>K – 2</td>
<td>2</td>
<td>Formal report</td>
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<tr>
<td></td>
<td>4</td>
<td>Formal report</td>
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PLAYGROUND/PLAY AREAS

The Early Childhood and Pre Primary children have set play areas. Kindy and PP students play in the fenced area outside of the Kindy and PP classrooms. Year 1 and 2 children are able to play in the area on the Tavistock Street side of the cluster and the undercover area and in the quadrangle and oval play areas. The children know the areas well and are supervised carefully.

RECESS

The children will have recess with the rest of the school. At recess and lunch PP students will play in an enclosed area with the Kindy students. We feel it is valuable for these children to spend a little time interacting with older children. The adults will be there for security and supervision.

SPORT

The Year PP – 2 cluster children will have sport during their Physical Education program. Please send them to school with the appropriate clothing and footwear on the notified day (eg. Sneakers/Coloured t-shirt).

STUDENT LEAVE PASSES

A standard leave pass must be obtained if you wish to take your child out of school for the remainder or part of a day. These passes need to be obtained from the administration office before collecting your child.

WHAT TO LEAVE AT HOME

Please encourage your children to leave their toys at home as they inevitably get lost or broken. If this becomes a problem tell your child that classrooms have a lot of things to do and play with - so leave the toy at home to play with. We have a no war toys rule so please ensure children definitely leave guns, weapons etc, at home. We also encourage children not to make war toys during making/construction time.

Children should only bring in MINIMAL amounts of money to spend at the canteen. Money is the responsibility of the child.