

WAGIN DISTRICT HIGH SCHOOL

10 Ranford Street
WAGIN WA 6315
Telephone: 9861 1877
Facsimile: 9861 1835
Website: www.wagindhs.wa.edu.au



PARENT INFORMATION FOR EXCURSIONS

Dear Parent/Carer,

I am pleased to provide you with the following details regarding our excursion to:

**The Year 9/10 Mock Job Interviews 2017, at the
Wagin (CRC) Community Resource Centre's Conference Room or Video Conference Room,
46-48 Tudhoe Street Wagin WA 6315 on Friday, 20 October 2017.**

This excursion has been planned to supplement the following work being completed in your son's/daughter's classroom:

Careers and English - This is an opportunity for your child to experience formal job interview scenarios, which will make the step to a real job interview less stressful. The preparation for this interview will also aid in improving their coverletter and resume writing skills. These activities will thus count for their English Semester Two Grade.

Purpose of Excursion

To provide Year 9/10 students with the opportunity to take part in mock job interviews with volunteer interviewers from the Rotary Club of Wagin as part of their Careers Education and English Course.

Cost

\$0.00 - Not Applicable

Transport Arrangements

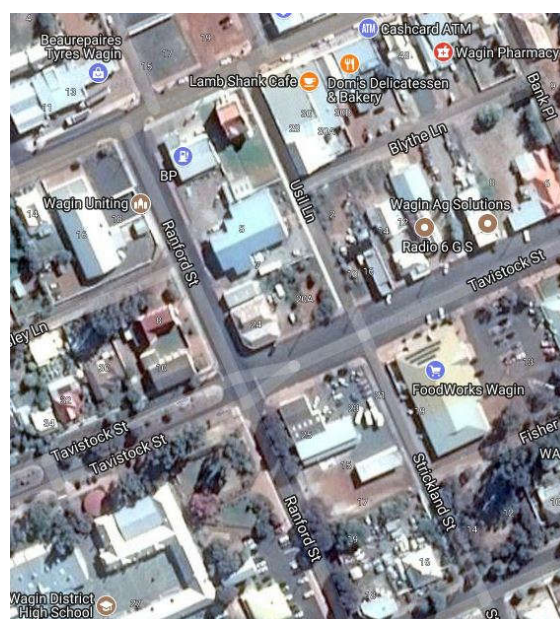
The students will depart from Wagin District High School from 09.20AM and return to Wagin District High School before 01.00PM.

Arrangements have been made for the safe transport of excursion participants with travel by walking. Each pair of students will signout at the front office ten minutes before interview time and leave school grounds to walk directly to the Wagin CRC without detours.

Mrs Pieterse will stand outside the school on the corner of Randford Street and watch as the pairs of students walk back and forth. She will also walk back and forth along Tavistock Street with them to check that students are walking along the correct route. There will be signs placed for students to follow.

The instructions for walking (Option 1) are:

1. Walk out the WDHS front door along the rose footpath until the Ranford Street footpath, turn left and walk until the Tavistock Street intersection.
2. After checking for traffic, carefully walk straight across Tavistock Street (Uniting Hall corner).



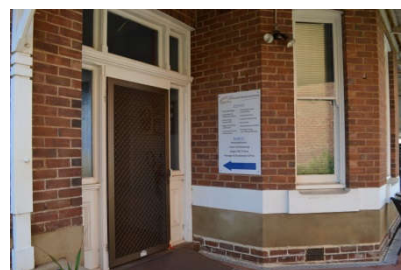
3. After checking for traffic, carefully walk to across Randford Street toward the Old Wagin Argus building.
4. Then checking for traffic, walk carefully along Tavistock Street until Usil Lane (Goes past the back fence of Aussie Stockyards).
5. Turning left at Usil Lane walk until Bligh Lane. (Behind the Beta Electrical and Lambshank Cafe.)
6. Turn right into Bligh Lane, and through the public access walkway until the side entrance of the Wagin CRC where a member of the Wagin Rotary Club will meet you and introduce you to the interviewers.

After the interview students will return to school using the same route without any detours.

An alternate route might be used should the lane be open between the radio station/florist's building and Wagin Ag Solutions fence line. Then the instructions for walking Option 2 are:

1. Walk out the WDHS front door along the rose footpath until the Ranford Street footpath, turn left and walk until Tavistock Street intersection.
2. After checking for traffic, carefully walk to your right across Randford Street.
3. Then walk along Tavistock Street until just before the Foodworks parking entrance.
4. After checking for traffic, walk carefully across Tavistock Street and walk up the lane between the radio station/florist's building and Wagin Ag Solutions (Landmark) fence line.
5. Then checking for traffic walk across Blithe lane through the public access walkway until the side entrance of the Wagin CRC where a member of the Wagin Rotary Club will meet you and introduce you to the interviewers."

After the interview students will return to school using the same route without any detours. The above map has also been given to students and discussed with them.



Number of students attending excursion

6 x Year 10's and 8 x Year 9's

Members of the supervisory team are

Vanessa Pieterse (Teacher In Charge/English), Jo Abbott (Deputy Principal- will assist when available.) with Education Assistant and or School Chaplain.

Activities to be undertaken

Year 10 and Year 9 students will have the opportunity to take part in mock job interviews as part of their English Assessment and Careers Education on Friday, 20 October 2017. Members of the Rotary Club of Wagin have volunteered their time on the day to be interviewers. This is an opportunity for your child to experience formal job interview scenarios, which will make the step to a real job interview less stressful. The preparation for this interview will also aid in improving their cover letter and resume writing skills. These activities will count for their English Semester Two Grade.

What to bring

- Wear school uniform with closed-in shoes to school on the day.
- Bring a change of clothes suitable for a job interview. (Boys: Neat trousers, shirt with a collar and closed shoes. Girls: Neat skirt or trousers with neat shirt or a dress with sleeves. No shorts, minis, tank tops, jeans or thongs.)
- Bring wet weather gear in case of inclement weather.
- No lollies or gum!
- Remember to bring own lunch/recess or order own lunch as per normal school day. If student misses part of recess a catch up will be arranged.
- Students may bring their mobile phones for the walk to and from the Wagin CRC, if the number is listed on the excursion list. **Mobiles must be switched off or on silent during the interview time.**

Contact arrangements during the excursion

Mrs Vanessa Pieterse - 0466201492. This information is to be used only in an emergency. As the teacher in charge has responsibility for the entire excursion we ask that you please contact the school on **9861 1877** in the first instance.

Staff action in case of accident or illness on the excursion

In the event of an accident or illness school staff will arrange to present my child for medical assessment as soon as possible and endeavour to contact Parent/guardian indicated on the Student Health Form.

Note

Liability for loss or damage to student property and medical costs incurred in case of accident or illness is the parents' responsibility. School staff, are not responsible for any loss or damage to your child's personal property that may occur during the course of the excursion

Parents /Carers are requested to please complete the attached consent form and return it to the school by no later than Monday, 16 October 2017.

Please be aware

Staff accompanying students on excursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities. Parents/guardians should be aware that staff members are not responsible for injuries or damage to property which may occur on an excursion where, in all circumstances, staff have not been negligent.

In the case of excursions not involving an overnight stay, costs incurred as a result of accident or illness are the responsibility of the parent/guardian.

The school camp/excursions insurance policy applies for approved camps/excursions involving an overnight stay. The policy covers students to a maximum of \$10,000 for medical and ancillary expenses where Medicare or private health insurance does not cover these costs.

Parents are required to inform the organisers well before the scheduled excursion departure of any change to their child's health and fitness so that appropriate supervision may be arranged. Where it is considered necessary, school staff will arrange medical assessment and treatment for students.

Yours sincerely

Vanessa Pieterse
Teacher in Charge

Website: <http://wagindhs.wa.edu.au>

Email: Vanessa.Pieterse@education.wa.edu.au

(A copy of this letter and consent form is on our Wagin DHS website under Curriculum - English)

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CONSENT FOR EXCURSION To be completed by Parent/Carer

I have read and understood the attached information regarding the excursion to the **Year 9/10 Mock Job Interviews on Friday, 20 October 2017 at Wagin CRC.**

and give my consent for my child _____ to participate.

- I enclose the excursion fee of \$0.00) Not Applicable
- If your son/daughter has special needs please provide full details and include any relevant medical details on the attached Student Health Care Summary.
- If the proposed excursion poses any additional health risks to those identified in the Student Health Care Summary, e.g. if your child suffers from anaphylaxis there may be risks associated with the provision of meals and storage of an adrenaline auto injector at the appropriate temperature. Please outline additional health risks below:

- I give permission for my son/daughter to receive medical treatment in case of emergency. I am aware that the school and its employees are not responsible for personal injuries or property damage which may occur on an excursion, unless the school or its employees are proven to be negligent.
- I agree to inform the organisers well before the scheduled excursion departure of any change to my child's health and fitness so that appropriate supervision may be arranged.
- I acknowledge that, should it be considered necessary, school staff will arrange to present my child for medical assessment and treatment.

Note

Liability for loss or damage to student property and medical costs incurred in case of accident or illness is the parents' responsibility. School staff, are not responsible for any loss or damage to your child's personal property that may occur during the course of the excursion.

Signed: _____ (Parent/Guardian)

Date: _____

Please complete and return this consent form ~~together with excursion fees~~ to the classroom teacher by Monday, 16 October 2017. Please use the Student Health Form to notify the school of any changes to your child's health. (All students must have completed health forms as on the back of this consent form for this excursion.)

Thank you

(All students attending Mock Job Interviews need this completed)

WAGIN DISTRICT HIGH SCHOOL

STUDENT HEALTH FORM

*(TO BE GIVEN TO PARENT/CARER)

STRICTLY CONFIDENTIAL

This information, that is required for each student participating on the excursion, will assist the school and supervising teachers in the preparation and planning of an excursion.

STUDENT DETAILS

Student's name: _____

Date of birth: _____

Parent/guardian's full name: _____

Address: _____

Postcode: _____

Telephone no. – home: _____

– work: _____

– mobile: _____

Name of family doctor: _____

Telephone no: _____

Medical details

Is your child subject to seizures, fainting, epilepsy, diabetes or any other condition that may affect his or her safety during the excursion

Yes

No

If "yes", please give details:

Is your child allergic to:

Penicillin

(Please give details)

Any other drug

Any food

Other

Date of last tetanus vaccination: _____

Medication

Parents/guardians are requested to make arrangements with the teacher-in-charge for the safekeeping and handling of medications prior to the excursion.

Is your child presently taking tablets and/or other forms of medication? Yes No

Does your child self-administer the medication?

Yes

No

If "yes", state name of medication, dosage and frequency of use:

Other information

Please provide any other information about your child which will enable the organisers of the excursion to provide better care for your child