

Wagin District High School P&C Association Inc.

Minutes of the general meeting held on Monday 8th April 2018 at 12:30pm in the meeting room.

1. Welcome

In attendance

T Spooner (chairperson), N Ward, A Scott, J Mangalavite, J Pilkington, A Ward, Amber Ward, J Fawkes, A Howell, A Longmuir, E Kirk, L Johnson, J Clifton, C Harris - Moroney,

Apologies

M Pascoe, M Harrington, K Hamersley, C Painter, N Kirk, S Nalder, E Holt, A Quartermaine

2. Confirmation of previous minutes

Resolution: That the minutes of the meeting of Wagin District High School P&C Association held on 13th February 2018 at 2pm be taken as read and confirmed as true and accurate. **Carried**

3. Business arising from previous minutes:

- 3.1 Security Deterrents – have been installed.
- 3.3 'War on Waste' – A Ward reported that recycling is happening at school, the system just needs modifications. E Kirk reported that some recycling will be happening through the Kitchen Garden program.
- 3.4 Canteen – T Spooner reported that the price rise is in effect and have had no negative comments regarding this. The canteen committee will be holding a meeting at the end of term. J Mangalavite suggested an advertising strategy and J Clifton proposed a special menu style day.
- 3.5 Fundraising Ideas – A Scott provided information on a tea towel fundraiser, it was decided that although this fundraiser would be worthwhile it is quite similar to our current picture plate fundraiser so we will not proceed. L Finlayson reported another community group is planning a quiz night so we will not proceed. Easter Egg raffle was not held as another community group was organising one.
- 3.6 Swimming Carnival Sportsmanship Award - Organised and presented at the recent swimming carnival.

4. Correspondence

- 4.1 Correspondence In: BAS Statement, fundraising directory, SDERA news, P&C Voice, WACSSO P&C handbook, correspondence from C Tulley.

Resolution: That correspondence be received as per above list. **Carried**

- 4.2 Correspondence out: NIL

Resolution: That correspondence be received as per above list. **Carried**

5. Treasurers Report (attached)

Resolution: That the Treasurers Report be adopted. **Carried**

6. Reports

- 6.1 President's Report: T Spooner thanked parents who provided morning tea at the swimming carnival and A Scott for assisting on the day. Thanks also to the nature play committee for their ongoing contributions to the playspace and to C Tulley for her years of contribution to P&C.
Resolution: That the President's report be adopted. **Carried**
- 6.2 Principal's Report: Attached.
Resolution: That the Principal's report be adopted. **Carried**
- 6.3 School Council Report - N Ward reported that the meeting scheduled for the 20th March was postponed until 10th April. If there are any concerns that you would like raised at this meeting, please contact N Ward prior to this date.
Resolution: That the School Council report be adopted. **Carried**

7. General Business

- 7.1 Wishlist Requests – Given our current bank account balance, it was decided \$5500 to be the amount we invest back into school. E Kirk presented a prioritised wishlist from staff. After discussing the wishlist it was decided to donate \$1000 towards the Literacy Pro program and \$1000 towards outdoor games for the older students. Money will also be donated towards a cooling system for the Brenda O'Neil Courtyard, with this amount to be decided following further quotes to be presented by the admin team at the next meeting. A shade structure for the adventure playground was also requested, this will be something we will contribute towards over several years.
Action by: A Ward, E Kirk **Carried**
- 7.2 Nature Play Update - N Ward provided a nature play update. A padlock has been installed on the tank.
- 7.3 Picture Plate Fundraiser – A Scott will finalise orders this week. Thanks to everyone who has supported this fundraiser.
- 7.4 Entertainment Book Fundraiser - N Ward suggested an entertainment book fundraiser. N Ward to investigate most suitable options for advertising and commence fundraiser.
Action by: N Ward **Carried**
- 7.5 Uniform Shop Opening Hours - K Hamersley proposed reducing hours to 8:30 - 10:00 due to limited parents visiting in the last half of the hours.
Carried
- 7.6 Staff Shirts through our uniform shop - N Ward suggested making available staff polo shirts for staff members to purchase. N Ward to research design options.
Action by: N Ward **Carried**

8. Other Business

- 8.2 Student toilets - Amber Ward expressed concerns regarding the condition of the student toilets. A Ward reported that toilets have been reviewed as part of a maintenance report.

9. Date of Next Meeting

The date of the next general meeting will be Monday 14th May at 12:30pm.

10. Closure

The meeting was closed at 1:45pm.