

Wagin District High School P&C Association Inc.

Minutes of the general meeting held on Tuesday 13th February 2018 at 2pm in the meeting room.

1. Welcome

In attendance

T Spooner (chairperson), N Ward, A Scott, E Kirk, J Fawkes, L Finlayson, M English, K Thomson, Ann Ward, M Harrington, C Lunt, M Pascoe, C Harris – Moroney, K Hamersley, A Howell, A Longmuir, S Nalder, J Clifton, A Quartermaine

Apologies

C Painter, J Mangalavite, A Boundy, C Tulley, N Kirk, J Pilkington

2. Confirmation of previous minutes

Resolution: That the minutes of the meeting of Wagin District High School P&C Association held on 4th December 2017 at 12pm be taken as read and confirmed as true and accurate. **Carried**

3. Business arising from previous minutes:

- 3.1 Security Deterrents - T Spooner displayed the security deterrents she has organised and donated to P&C. T Spooner to organise for these to be installed. P&C thanks T Spooner for her donation.
- 3.2 Canteen flyers – not required at this point. P&C to use flyers as an option in the future should the need arise to attract additional volunteers.
- 3.3 Creche – L Finlayson reported relevant information following creche research. P&C would need to pay an additional \$500 on top of our existing annual fee for insurance. P&C to revisit in future, if/when needed.
- 3.3 P&C Facebook Page - N Ward has set up the Facebook page. Feedback has been very positive. Committee members are encouraged to use as required to promote canteen, uniform shop, fundraisers etc.

4. Correspondence

- 4.1 Correspondence In: thank you for presentation day award donation from school, Smart Gift Ideas catalogue.

Resolution: That correspondence be received as per above list. **Carried**

- 4.2 Correspondence out: NIL

Resolution: That correspondence be received as per above list. **Carried**

5. Treasurers Report (attached)

- 5.1 A Scott reported the following paperwork as being completed:
 - Associations Online 2017 Information Statement has been lodged.
 - ACNC Responsible Persons have been updated on ACNC Portal.
 - ACNC 2017 Annual Information Statement has been lodged.
 - Current Office Bearers have been updated with WACSSO.

Resolution: That the Treasurers Report be adopted. **Carried**

6. Reports

- 6.1 President's Report: NIL
- 6.2 Principal's Report: NIL
- 6.3 School Council Report - N Ward reported that council will hold their first meeting for 2018 on 20th March. If there are any concerns that you would like raised at this meeting, please contact N Ward prior to this date.
Resolution: That the School Council report be adopted. **Carried**

7. General Business

- 7.1 Swimming Carnival Stall – T Spooner will coordinate a fundraising stall at our upcoming swimming carnival to be held on 23/2/18. T Spooner to request donations of items to sell for morning tea from members, tea/coffee facilities will also be available to spectators. Advertise on P&C Facebook page the option for parents to order their lunch from our school canteen for the day, with lunch being delivered to the pool on the day. Orders must be placed prior to the day.
Action by: T Spooner to coordinate **Carried**
- 7.2 'War on Waste' – A Longmuir presented a suggestion to implement a system to reduce the amount of waste (including food and plastic etc) produced by school. E Kirk to present the suggestion to staff and gain feedback to present at the next meeting. C Harris - Moroney to gather further information regarding recycling at school.
Action by: E Kirk and C Harris - Moroney **Carried**
- 7.3 Nature Play – M English provided an update on behalf of the Nature Play committee. The committee will be setting a date for their next meeting and M English encouraged any parents who may be interested to join the committee. Future plans for the project include new plants for the tunnel mound, extending the sandpit area and adding more sand, bigger rocks for the sandpit area, installing a wobbly bridge, adding a miniature tank on a stand to the sandpit area with a water run from the tank to sandpit area, large climbing structure, welcome arbour, cubby in the mud kitchen area, replacement concrete edging.
- 7.4 Canteen – T Spooner reported that a canteen committee meeting was held recently as the canteen is currently running at a loss. The committee decided to increase some menu prices in an attempt to rectify the situation. The situation will be assessed towards the end of the term to determine if further changes need to be made. The menu will be updated and attached to a forthcoming Newsletter. T Spooner also reported the need to further research the phone line account, given changes with the NBN.
- 7.5 Woolorama Fundraiser – S Nalder asked on behalf of a Woolorama committee member if P&C would be interested in running the coffee and cake section in the Landmark Wine Baa at Woolorama. S Nalder provided

relevant background information to the offer. Following discussion, members decided to decline the offer. S Nalder to report our decision back to Woolorama.

Action by: S Nalder

Carried

- 7.2 2018 Fundraising Ideas – N Ward asked members for suggestions regarding possible fundraising ventures for 2018. Ideas suggested included picture plates, tea towels, Easter Egg raffle, wine bottle fundraiser, holding an event. A Scott to organise picture plate fundraiser and gather further information regarding a tea towel fundraiser, J Fawkes to research Easter Egg raffle, A Longmuir to gather information on wine bottle fundraiser, L Finlayson to look into holding an event.

Action by: A Scott, J Fawkes, A Longmuir, L Finlayson.

Carried

- 7.5 Funding Requests – N Ward suggested requesting wishlists from staff requesting funding from P&C. E Kirk to organise and gather wishlists prior to the next meeting.

Action by: E Kirk

Carried

- 7.6 Sportsmanship Award Criteria - Sportsmanship Award to be awarded to a student who displays excellent sportsmanship qualities - many of which fall into the EMUS categories. M Pascoe to organise a medal for a 4-6 and 7-10 student.

Action by: M Pascoe

Carried

8. Other Business

NIL

9. Date of Next Meeting

The date of the next general meeting will be Monday 9th April at 12:30pm.

10. Closure

The meeting was closed at 3:10pm.