

Wagin District High School P&C Association Inc.

Minutes of the general meeting held on Monday 14th May 2018 at 12:30pm in the meeting room.

1. Welcome

In attendance

N Ward (chairperson), A Scott, A Howell, K Thomson, K Hamersley, A Ward, E Kirk, J Mangalavite, M Pascoe, J Fawkes, A Quartermaine, C Harris - Moroney.

Apologies

T Spooner, N Kirk, A Longmuir, L Hutton-Storer, J Clifton, L Finlayson, M Harrington.

2. Confirmation of previous minutes

Minutes to be amended to include discussions held during presentation of Principal's Report. C Harris-Moroney reported that parents will be surveyed via a '3 stars and a wish' process. A discussion was also held regarding school and families working together to build a positive relationship.

Resolution: That the minutes of the meeting of Wagin District High School P&C Association held on 8th April 2018 at 12:30pm be taken as read and confirmed as true and accurate. **Carried**

3. Business arising from previous minutes:

- 3.1 Wishlist requests - A Ward reported that adding additional 'whirlybirds' to the Brenda O'Neill Courtyard has been recommended to attempt to improve the internal conditions. A Ward to determine cost before we decide on an amount to contribute towards this using our previously discussed wishlist funding.
- 3.2 Entertainment book fundraiser - N Ward has setup this fundraiser with advertising happening on social media, notes home to families and staff. It will also be advertised in coming Newsletters. A sample book is on display at the front office. To date we have sold 9 memberships. This will be a fundraiser that we can run for as long as we decide.
- 3.3 Staff shirts - N Ward still researching this.

4. Correspondence

- 4.1 Correspondence In: Various invoices.

Resolution: That correspondence be received as per above list. **Carried**

- 4.2 Correspondence out: Letter home to families and staff regarding entertainment book fundraiser, CBH and BankWest funding requests.

Resolution: That correspondence be received as per above list. **Carried**

5. Treasurers Report (attached)

Resolution: That the Treasurers Report be adopted. **Carried**

6. Reports

- 6.1 President's Report: N Ward read T Spooner's report in her absence. T Spooner thanked N Ward for setting up the entertainment book fundraiser,

has written to BankWest and CBH to obtain funding to go towards the Year 4-7 shade sails and has initiated communication with the Great Southern Cart Club regarding our breakfast fundraiser in September. We are awaiting a response regarding this fundraiser.

Resolution: That the President's report be adopted. **Carried**

6.2 Principal's Report: Attached.

In addition to this report, C Harris-Moroney acknowledged and thanked a student who has fundraised and donated all proceeds toward Canberra Camp fundraising. Book Fair was also discussed with J Mangalavite requesting parent volunteers to assist during lunch time on Book Fair days. Parents are also requested to ensure correct email addresses are held on record in preparation for school reports being delivered electronically.

Resolution: That the Principal's report be adopted. **Carried**

6.3 School Council Report - N Ward reported that at the most recent council meeting we reviewed the composition of council. We will be welcoming several parent representatives to council. Our next meeting will be an opportunity for council to engage in training regarding the roles and responsibilities of council.

Resolution: That the School Council report be adopted. **Carried**

7. General Business

7.1 M Pascoe queried whether plants can be added to the planter boxes which run the length of the Brenda O'Neill Courtyard. Discussion was held regarding the difficulty in finding plants suited to this position with the close proximity to a brick wall. Any suggestions for plantings in this space are welcome.

7.2 A Howell suggested the need for suitable girls sports shorts to become available through the uniform shop. M Pascoe to investigate.

Action by: M Pascoe **Carried**

8. Other Business

NIL

9. Date of Next Meeting

The date for the next general meeting will be Monday 18th June at 1:30pm.

10. Closure

The meeting was closed at 1:16pm.