

Wagin District High School P&C Association Inc.

Minutes of the general meeting held on Monday 18th June 2018 at 1:30pm in the meeting room.

1. Welcome

In attendance

T Spooner (chairperson), N Ward, A Scott, M Pascoe, A Howell, J Clifton, C Painter, C Harris – Moroney, E Kirk, A Ward, A Longmuir.

Apologies

J Fawkes, S Nalder.

2. Confirmation of previous minutes

Resolution: That the minutes of the meeting of Wagin District High School P&C Association held on 14th May 2018 at 12:30pm be taken as read and confirmed as true and accurate. **Carried**

3. Business arising from previous minutes:

- 3.1 Entertainment book fundraiser - N Ward reported that 20 memberships have been sold. Posters are currently on display at various locations around town. Fundraiser will run into next term at which point we will decide an end date.
- 3.2 Whirlybirds - A Ward is still looking into this.
- 3.3 Staff polo shirts – N Ward reported that she has been in consultation with N Kirk, with possible options still being confirmed.

4. Correspondence

- 4.1 Correspondence In: insurance invoice, Fathers Day brochure, various invoices.

Resolution: That correspondence be received as per above list. **Carried**

- 4.2 Correspondence out: Posters advertising entertainment book fundraiser at various locations around town.

Resolution: That correspondence be received as per above list. **Carried**

5. Treasurers Report (attached)

Resolution: That the Treasurers Report be adopted. **Carried**

6. Reports

- 6.1 President's Report: NIL

- 6.2 Principal's Report: Attached.

Resolution: That the Principal's report be adopted. **Carried**

- 6.3 School Council Report - N Ward reported that at the most recent council meeting council elected a chairperson, reviewed the school council code of conduct and complaints management policy and then analysed the current budget. We were also presented with an assessment update and we are currently looking at ways we can be promoting our school in the community.

Resolution: That the School Council report be adopted. **Carried**

7. General Business

- 7.1 Great Southern Cart Club Fundraiser – T Spooner reported that 2 separate events are being held over the weekends of the 22/23 and 29/30 September. We have committed to preparing, cooking, serving and cleaning up after breakfast on both Saturday 22nd and Saturday 29th September. The cart club will purchase the food and we will retain all profits (once they have taken out food costs). Approximately 6 helpers will be needed each day.
- 7.2 Lions Dinner – A dinner to be held on 10th August, venue to be confirmed. T Spooner to approach S Nalder to coordinate.
- 7.3 Safe custody packet – A Scott was contacted by NAB Wagin regarding a 'safe custody packet' the bank has been holding for P&C. A Scott and T Spooner met with the bank to open the package, which contained a common seal. N Ward to store the seal with the secretary file.
- 7.4 YouthCare Funding Request – At the previous meeting we received a request from YouthCare regarding making a contribution towards the funding for our chaplaincy program. After much discussion and consideration regarding the importance of a chaplain in our school, it was decided to donate \$2000 towards the program.
- 7.5 2019 executive committee - T Spooner mentioned the need for members to consider becoming involved on the executive committee for 2019 as our AGM is scheduled for term four.
- 7.6 Sports shorts – M Pascoe presented an option for sports shorts to be made available through the uniform shop. M Pascoe to order some of the new design.
- 7.7 Uniform - C Harris - Moroney asked members to consider ways of encouraging our high school students to wear their school uniform by possibly considering adding other options to the uniform. A Howell (as a high school parent) to survey some students for suggestions.
- 7.7 Common room - A Howell suggested the idea of considering setting up a common room as a place for our high school students to spend their break times.

8. Other Business

NIL

9. Date of Next Meeting

The date for the next general meeting will be Monday 30th July at 12:30pm

10. Closure

The meeting was closed at 2:16pm.

