

# Wagin District High School P&C Association

## Notice of Meeting

A Wagin District High School P&C meeting held on  
Monday 8 May 2017 at 12.30 pm.

### *Minutes*

1. Opening – 12:45pm
2. Attendance - Anna Scott, Terri Spooner, Nicole Ward, Amanda Howell, Londa Finlayson, Anette Quartermaine, Cass Harris-Moroney, Ann Ward
3. Apologies - Martina Pascoe, Melanie English, Amber Ward, Carolyn Tulley, Karen Thomson, Mandy Harrington, Cath Painter, Kirstine Hamersley, Julie Mangalavite, Nicole Kirk, Sonia Nalder
4. Confirmation of previous minutes - General Meeting 13/03/17  
Moved: Amanda Howell Second: Terri Spooner
5. Business arising from previous minutes:
  - Meeting opened at 12:30pm and not 12:10pm as documented.
  - Sportsmanship award - Terri had a conversation with Cass following a suggestion at the previous meeting. It was decided to consider having a conversation at the end of a carnival and presenting a merit certificate/s at a following assembly to acknowledge sportsmanship.
  - "Our Canteen Online" - Mandy was an apology for this meeting so we may need to discuss this at a meeting on a later date.
5. Correspondence out: Nil
6. Correspondence in: P&C Voice, SDERA news, various invoices, NAB bank statements, letter from Jill Pilkington regarding BUZ program, letter from Jenni Moffatt regarding cluster sandpit toys, WACSSO state elections, information from Nicole Kirk regarding label fundraiser, email from Martina Pascoe regarding uniforms.
7. Reports           Principal: Attached  
  
                          President:
  - Terri attended the WACSSO meeting in Narrogin in March. Some information she took from the meeting which concerns our P&C included the need for our uniform shop clothing and canteen contents (including fridges etc) to be insured. Terri is sourcing quotes from local agents regarding this. We also need to have 5 signatories on our account, Terri and Anna will follow up on this. Finally, when Nicole sends out an agenda prior to a meeting a closing time must be stated.

Treasurer: Attached.

## School Council Report

- Nicole reported that School Council held a meeting on 29th March. Council endorsed the 2017 budget, 2016 School Report, Behavior Management Policy and the School Plan.

### 8. General Business

- BUZ program request - Terri received a funding request from our school chaplain Jill Pilkington for the BUZ program which Jill runs for PP-6 classes. Cass provided information on this program. Terri will have a conversation with Jill to see how she went with sourcing funding elsewhere. This request will then be discussed again at the next meeting.
- Blazers – Martina requested that we reconsider purchasing blazers for the students to wear on formal occasions. All attendees engaged in discussion regarding this. With limited attendees at this meeting it was difficult to make a decision. It was decided to wait until a future meeting when we have completed some fundraising ventures and have a better idea of our financial position, before we make a decision. It was suggested we consider purchasing 2/3 just for this year and then make further purchases in future years.
- P&C purchases - Following Terri's attendance at the WACSSO meeting, to ensure we are employing WACSSO's policies and procedures, any purchases made through P&C must be approved or authorised by the committee at all times.
- Nature Play - The tunnel mound is now almost complete with the installation of some plants under the mesh near the slide. The yellow bar which was taken out to make way for the mound has been relocated and a bush teepee has been erected. Some seating will soon be installed in the garden area as a meeting place for students. The committee would like to thank Brendan and Daniel for volunteering their time to construct the teepee. To date we have spent \$5638 on the nature play project.
- First Aid Kit fundraising – Amanda presented the information she has collated for the fundraiser. A form has been designed which will go home with each child. Amanda will aim to get the forms out this week to students. Once all orders have arrived from St John's we will organise a date for distribution. Thankyou to Amanda and our local St John Ambulance sub centre for supporting us in this wonderful fundraising opportunity.
- P&C received correspondence from Jenni Moffatt requesting a donation of sand pit toys for the cluster. Nicole will speak with Jenni regarding this as the nature play project will involve a revamping of the sand pit area.
- Nicole Kirk suggested P&C consider coordinating a fundraiser through either Stuck on You or My Name Label. Participants at the meeting decided that if Nicole is happy to coordinate this fundraiser then she is more than welcome to do so. Terri will speak with Nicole regarding this.
- Nicole Kirk suggested having a bogan bingo night as a fundraiser. More information at a future meeting would be great to discuss this as a possibility.

### 9. Other Business

- Nil

10. Date of next meeting – 26th June 2017 at 12:30pm in Room 3.

11. Closure – 1:45pm